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Assistant Finance Director  
**Cynthia Summers-Jordan**  
Accounts Payable Clerk  
**Rebecca Burch**  
License Inspector  
**Erica Canty-Thompson**  
Revenue Collector  
**Constance McMichael**  
Finance & Purchasing Clerk



**Carrie W. Johnson**  
MBL, CPFA, CMC  
Finance Director  
City Clerk/Treasurer  
BUS# (803) 539-3750  
FAX# (803) 533-6006

## City of Orangeburg South Carolina

### Request for Bid

July 25, 2011

The City of Orangeburg is requesting bids on the following:

Fall Football Uniforms (shirts & jerseys)

Jersey's:

- Player jerseys should be Pro Mark by Martin. Front screen-printed with sponsor name and football-style number. Back screen-printed with a large 6" football-style number.
- Shirt and ink colors will be specified at the time of order. One ink color.
- Flag football player shirts should be 50/50 heavyweight (5.5 oz.) Hanes short sleeve tee shirts.
- Front screen-printed with a football design, sponsor name, football-style small number, City of Orangeburg Parks & Recreation Department, and team nick name on the front.
- Back screen-printed with a large 8" football-style line number.
- Shirt and ink colors will be specified at the time of order. One ink color.
- **All jerseys to be: Alleson jersey style FJY1 (youth) and FJA2 (adult)**

Coaches' shirts should be 50/50 heavyweight (5.5oz) Haynes short sleeve tee shirts, with "COACH" on the back, sponsor name on the front and no number.

Please also include the charge for additional shirts ordered beyond the original number in the bid. Pre-production artwork must be submitted for approval prior to shirts being printed.

All items must be received by Thursday, August 18, 2011 at Parks & Recreation.

If you have any questions on the specifications of the uniforms, please call Wendell M. Davis at 803-533-6020.

All bids must be submitted by email, fax or mail on or before Monday, August 8, 2011 by 12 noon. Bids may be mailed to City of Orangeburg, P O Box 1183, 979 Middleton St, Orangeburg, SC 29115, Attention: Football Bids, emailed to [cmcmicheal@orangeburg.sc.us](mailto:cmcmicheal@orangeburg.sc.us) or faxed to my attention at 803-533-6006.

Sincerely,

Constance McMichael  
Finance Clerk



<u>Jerseys/Shirts</u>	<u>Youth XS</u>	<u>Youth Small</u>	<u>Youth Med</u>	<u>Youth Large</u>	<u>Adult Small</u>	<u>Adult Med</u>	<u>Adult Large</u>	<u>Adult XL</u>	<u>Coach's</u>
6-8 Flag league (5 teams) 15 shirts per team		5 per team (25 total)	5 per team (25 total)	4 per team (20 total)	1 per team (5 total)				1 Adult Large 2 Adult XL (15 total)
8-10 SF League (6 teams) 22 jerseys per team		5 per team (30 total)	5 per team (30 total)	6 per team (36 total)	6 per team (36 total)				1 Adult Large 2 Adult XL (18 total)
11-12 Mite League (4 teams) 22 jerseys per team			6 per team (24 total)	6 per team (24 total)	6 per team (24 total)	4 per team (16 total)			1 Adult Large 2 Adult XL (12 total)

Total youth shirts: 70 team  
Total adult shirts: 5 team & 45 coaches

Total youth jerseys: 144  
Total adult jerseys: 76