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Finance & Purchasing Clerk



Carrie W. Johnson
MBL, CPFA, CMC
Finance Director
City Clerk/Treasurer
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City of Orangeburg South Carolina

Request for Bid

July 25, 2011

The City of Orangeburg is requesting bids on the following:

Fall Soccer Uniforms (shirts & socks)

Shirts:

- Player shirts should be 50/50 heavyweight (5.5 oz). Hanes short sleeve tee shirts.
- Front screen-printed with a soccer ball design, sponsor name, soccer-style 4" number, City of Orangeburg Parks & Recreation Department, and team nick name on the front.
- Back screen-printed with a 6" soccer-style line number.
- Shirt and ink colors will be specified at the time of order. One ink color.
- Coaches shirts should be identical to players' shirts, but with "COACH" on the back instead of a number, and no number on the front.

Socks:

- Solid-colored, above the calf athletic socks should be supplied for each participant in colors that will also be specified at the time of order.
- Wee League and Fun League participants require youth socks, equivalent in size to Twin City MSY, and Small Fry and Mite participants should receive socks similar in size to Twin City MSR (see totals in chart attached).

Please also include the charge for additional shirts and socks ordered beyond the original number in the bid. Pre-production artwork must be submitted for approval prior to the shirts being printed.

All items must be received by Thursday, August 18, 2011 to Parks & Recreation.

If you have any questions on the specifications of the uniforms, please call Jamie Aimar at 803-533-6020.

All bids must be submitted by email, fax or mail on or before Monday, August 8, 2011 by 12 noon. Bids may be mailed to City of Orangeburg, P O Box 1183, 979 Middleton St, Orangeburg, SC 29115, Attention: Soccer Bids, emailed to cmcmicheal@orangeburg.sc.us or faxed to my attention at 803-533-6006.

Sincerely,

Constance McMichael
Finance Clerk



<u>Shirts</u>	<u>Youth XS</u>	<u>Youth Small</u>	<u>Youth Med</u>	<u>Youth Large</u>	<u>Adult Small</u>	<u>Adult Med</u>	<u>Adult Large</u>	<u>Adult XL</u>	<u>Coach's</u>	<u>Socks</u>
3-4 Wee League (4 teams) 13 shirts per team	6 per team (24 total)	5 per team (20 total)	2 per team (8 total)						1 Adult Large 2 Adult XL (12 total)	13 youth pair per team (52 pair)
5-7 Fun League (6 teams) 14 shirts per team		3 per team (18 total)	5 per team (30 total)	5 per team (30 total)	1 per team (6 total)				1 Adult Large 2 Adult XL (18 total)	18 youth pair per team (84 pair)
8-10 SF League (4 teams) 16 shirts per team				4 per team (16 total)	4 per team (16 total)	5 per team (20 total)	3 per team (12 total)		1 Adult Large 2 Adult XL (12 total)	16 Adult pair per team (64 pair)
11-12 Mite League (3 teams) 12 shirts per team					3 per team (9 total)	5 per team (15 total)	2 per team (6 total)	2 per team (6 total)	1 Adult Large 2 Adult XL (9 total)	12 Adult pair per team (36 pair)

Total youth soccer shirts:

146 team

Total adult soccer shirts:

90 team & 51 coaches

Total youth socks (MSY):

136

Total adult socks (MSR):

100