

# SPECIFICATION COVER SHEET

## City of Orangeburg Parks & Recreation Department

Please find attached specifications listed as **EXHIBIT A** for:

Repairing and resurfacing 4 tennis courts at the Hillcrest Recreation Complex See Exhibit A attached.

NO SUBSTITUTIONS

**Special Instructions** Successful bidder must be licensed by the State of South Carolina as a contractor, possess a valid City of Orangeburg Business License, and provide a certificate of insurance naming the City of Orangeburg as an additional insured on a Comprehensive General Liability and Worker's Compensation Policy.

Specifications were developed by

Buster Smith  
Parks & Recreation Employee

\_\_\_\_\_  
Employee Signature

(803)533-6020  
Contact Telephone Number

January 25, 2012  
Date

**Duane Tarrant**  
Assistant Finance Director  
**Cynthia Summers**  
Accounts Payable Clerk  
**Rebecca Burch**  
License Inspector  
**Erica Canty**  
Revenue Collector  
**Constance McMichael**  
Purchasing & Finance Clerk



**Carrie W. Johnson**  
MBL, CPFA, CMC  
Finance Director  
City Clerk/Treasurer  
  
BUS# (803) 539-3750  
FAX# (803) 533-6007

## **City of Orangeburg South Carolina**

January 25, 2012

The City of Orangeburg is requesting quotes on repairing and resurfacing 4 tennis courts at the Hillcrest Recreation Complex. Specifications are listed below.

### **SPECIFICATIONS:**

- Pressure wash courts and list additional preparation to be done to courts for surfacing
- Patch small cracks with an acrylic crack filler specified for use on tennis courts.
- Patch approximately 1,230 feet of wider cracks with **Armor Crack Repair for Tennis Courts**. Awarded contractor to pre-mark wide cracks and review with City before patching.
- Patch low areas to level courts and minimize the ponding of water. Awarded contractor to pre-mark low areas and review with City before patching.
- Provide and install two coats of acrylic resurface for tennis courts at a rate of .1 gallons per square yard.
- Provide and install a two coat acrylic color finish system for tennis courts at a rate of .1 gallons per square yard.
- Paint white acrylic playing lines as per ASBA specifications.
- Paint net posts in enamel finish (color to be chosen by City) and hang nets leaving courts ready for play.

### **PERFORMANCE CRITERIA:**

Bidder to show that they are **qualified to surface or resurface tennis courts** by providing at least **three references** of work that has been **completed in the last two years in SC, NC, or GA with full contact information for the reference. Further the bidder should be able provide references of successfully installing the Armor Tennis Court repair system.**

All bids are due on February 8, 2012 by 12 noon and should be submitted to the attention of: Constance McMichael, Purchasing Agent, City of Orangeburg, P O Box 1183, Orangeburg, SC 29116. They can be faxed or emailed to (803) 533-6006 or [cmcmicheal@orangeburg.sc.us](mailto:cmcmicheal@orangeburg.sc.us).

Any questions about the bid can be forwarded to (803) 539-3719. Any questions about the project or specifications can be forwarded to Buster Smith at (803) 533-6020.

The City of Orangeburg reserves the right to reject any bids. No substitutions are allowed.

Thanks,

Constance McMichael