

Duane Tarrant
Assistant Finance Director
Cynthia Summers
Accounts Payable Clerk
Rebecca Burch
License Inspector
Erica Canty
Revenue Collector
Constance McMichael
Purchasing & Finance Clerk



Carrie W. Johnson
MBL, CPFA, CMC
Finance Director
City Clerk/Treasurer
BUS# (803) 539-3750
FAX# (803) 533-6007

City of Orangeburg South Carolina

REQUEST FOR PROPOSALS

The City of Orangeburg Public Works Department is seeking proposals for replacement/repair of 300 sq ft +/- damaged plaster in the lobby on the first floor in the Stevenson Auditorium located at 979 Middleton St, Orangeburg SC, per the following specifications:

1. Remove and dispose of damaged and loose plaster in area to be replaced.
2. Prepare base and apply plaster according to manufacturer's recommendations.
3. All adjacent areas to be protected from damage at all times.
4. Contractor is responsible for maintaining all affected areas and cleanup at job completion.

All materials, supplies and tools are to be supplied contractor. All quantities to be verified by the contractor prior to submitting bid.

Contractor must have a current Business License issued by the City of Orangeburg, \$1,000,000 of General Liability Insurance and a current Workers Compensation Policy.

All proposals must include the specifications for materials to be used. Please call David M. Epting in Public Works at (803) 533-6010 with any technical questions or submittal questions.

Proposals can be sent to Constance McMichael via mail, email or fax at 979 Middleton St., Orangeburg, SC 29115, cmcmicheal@orangeburg.sc.us or (803) 533-6006. All proposals should be sent in by Tuesday, April 17, 2012, 12 noon.

Thank you for your interest.

Public Works Department
City of Orangeburg

