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Purchasing & Finance Clerk



Carrie W. Johnson
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Finance Director
City Clerk/Treasurer
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City of Orangeburg South Carolina

REQUEST FOR BIDS

April 23, 2012

The City of Orangeburg Public Works Department is seeking bids for replacement of the carpet in the lobby and isles on the first floor in the Stevenson Auditorium located at 979 Middleton St, Orangeburg SC, per the following specifications:

1. Remove and dispose of existing carpet in area to be replaced.
2. Prepare floor to receive new carpet according to manufacturer's recommendations.
3. Carpet shall be Mannington Commercial Carpet to be selected from samples provided to the owner.
4. Insert in lobby area to be selected from samples to be provided to the owner

All materials, supplies and tools are to be supplied contractor. All quantities to be verified by the contractor prior to submitting bid.

Contractor must have a current Business License issued by the City of Orangeburg and provide a Certificate of Insurance naming the City of Orangeburg as an additional insured on a Comprehensive General Liability and Worker's Compensation Policy.

All proposals must include the specifications for flooring and adhesives to be used. Please call David M. Epting in Public Works at (803) 533-6010 with any technical questions or submittal questions.

All bids should be submitted by May 7, 2012 at noon to Constance McMichael, Purchasing Agent, via mail, email or fax; PO Box 1183, Orangeburg, SC 29115, cmcmicheal@orangeburg.sc.us or (803) 533-6006.

The City of Orangeburg reserves the right to reject any or all bids and request any additional information.

Thank you for your interest.

Constance McMichael
Purchasing & Finance Clerk

