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Rebecca Burch
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Erica Canty
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Purchasing & Finance Clerk



Carrie W. Johnson
MBL, CPFA, CMC
Finance Director
City Clerk/Treasurer
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City of Orangeburg South Carolina

REQUEST FOR BIDS

April 29, 2013

The City of Orangeburg Parks & Recreation Department is seeking bids for an Interpretive Counter in the Horne Wetlands Park. Specifications are listed below.

- 4' x 12' Cypress Wood
- All exposed trim shall be "Select" or heart cypress milled to 5/4" and 3/4" finished
- All fasteners and hardware should be stainless steel
- All staining, paint, sealing at the direction of the owner
- Basic siding will be cypress wood with six viewing windows

All materials, supplies and tools are to be supplied contractor.

Contractor to submit samples for approval. Contractor must also submit shop drawings for approval prior to fabrication.

Contractor must have a current Business License issued by the City of Orangeburg and provide a Certificate of Insurance naming the City of Orangeburg as an additional insured on a Comprehensive General Liability and Worker's Compensation Policy. Contractor must also complete a W-9.

Specifications were developed by the architect, a smaller copy is attached. However a larger copy is available for viewing at City Hall. Please call Mr. Buster Smith at (803) 533-6020 or the architect, Mr. West Summers at (803) 536-0025 with any technical questions or submittal questions.

All quotes should be submitted by May 18, 2013 at noon to Constance McMichael, Purchasing Agent, via mail, email or fax; PO Box 1183, Orangeburg, SC 29115, cmcmicheal@orangeburg.sc.us or (803) 533-6006.

Work should be completed by August 1, 2013.

The City of Orangeburg reserves the right to reject any or all bids and request any additional information.

Thank you for your interest.

Constance McMichael
Purchasing & Finance Clerk

